



Account Setup Form & ACCOUNT AGREEMENT

T: 972.857.6987/F: 972.857.6125
Credit Email: credit@mssolutions.net
Orders Email: order@mssolutions.net
www.mssolutions.net

Property Name: _____

of Units: _____ Phone# _____

Delivery Address: _____

City: _____ State: _____ Zip: _____

Billing Address: (IF DIFFERENT FROM ABOVE) _____

City: _____ State: _____ Zip: _____

Management Company: _____ Phone# _____

Management Company Address: _____

City: _____ State: _____ Zip: _____

Owner/Legal Name: _____ Phone# _____

Address: _____

City: _____ State: _____ Zip: _____

Partnership Corporation LLC Other: _____ FEIN: _____

Name of Primary Contact: _____ Title: _____ Phone#: _____

Email: _____ Fax#: _____

CONTACTS

Accounts Payable Contact: _____ Email: _____ Phone#: _____

_____ Email: _____ Phone#: _____

ACCOUNT DETAILS

Purchase Orders Required: Y N Backorders Accepted: Y N

Tax Exempt #: (COPY OF CERTIFICATE REQUIRED) _____ Preferred Payment Options: _____

EFT Credit Card Check

Invoice Preference: with Delivery Mail Fax Email

Procurement Platform: Y N If yes, please specify: _____

TRADE REFERENCES

Company Name: _____

Email: _____ Phone# _____

Company Name: _____

Email: _____ Phone# _____

Company Name: _____

Email: _____ Phone# _____

TERMS:

The undersigned, whether one or more, acknowledges and agrees that all accounts shall be due in full thirty (30) days from the date of the invoice from Maintenance Supply Solutions which is located at 4225 Gannon Lane, Dallas TX 75237. A #35.00 fee will be charged for returned checks. A convenience charge of 3.5% will be added for payment by credit card. In the event that the account is referred to an attorney or collection agency, the undersigned agrees to pay all collection fees, attorney fees, court costs and all applicable fees incurred to secure payment. Maintenance Supply Solutions may verify the information supplied on this application and receive and exchange credit information both now and in the future. Applicant agrees to immediately notify Maintenance Supply Solutions on any change in status such as but not limited to: name, ownership, management company, authorized purchasers, etc. This agreement is governed and controlled by the law of the State of Texas. Any litigations will be heard in courts located in the County of Dallas, State of Texas, without regard to conflicts that may arise as to the proper venue of litigations.

AGENT

The undersigned is fully authorized by the Applicant Company to make agreement in order to obtain credit with Maintenance Supply Solutions and verifies that the information is true, correct and complete. The undersigned also verifies that Maintenance Supply Solutions may rely on the information provided above until a written notice of changed is received by Maintenance Supply Solutions.

Printed Name: _____ Signature: _____ Title: _____ Date: _____

GUARANTEE

In consideration of credit being extended to thee above name applicant company, I, as an Agent of this company, commit this Company to pay all indebtedness it incurs. The company shall pay Maintenance Supply Solutions when an amount is due and upon demand the full amount of all existing and future indebtedness owed by the company, with applicable interest, expenses of collection and reasonable attorney's fees incurred by reason of applicant's default. The undesigned Agent acknowledges that overdue indebtedness which applicant may hereafter incur, renew, or extend in whole or in part, with Maintenance Supply Solutions to their successors, all without notice to the undersigned Agent hereby waives notice of acceptance of the Guarantee and notice of orders, sales, amounts and deliveries to the Applicant Company.

Printed Name: _____ Signature: _____ Title: _____ Date: _____